



# MINUTES

## Committee of the Whole Meeting

**8:00 AM - Monday, July 24, 2023**

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

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Commissioner Vaughan called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, July 24, 2023, to order at 8:00 AM local time.

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Clayette Zechmeister, Mike Miller, Larry Zapfe, Honorable Judge Nancy L. Thane, Linda Strasz, Karen Southgate, Kristin Mackowiak, Honorable Judge Jason E. Bitzer, Sheila Long

Also Present Virtual: Tracy Violet, Don Derryberry, Amanda Ertman, Cody Horton, Mark Haney, Mary Drier, Treasurer Ashley Bennett, Renee Francisco, Matt Brown, Mitchell Holmes, Jon Ramirez, Sheriff Glen Skrent, Robert Baxter, Barry Lapp

At 8:05 a.m., there were a total of 16 participants attending the meeting virtually.

### **New Business**

1. Child Care Fund Fiscal Year 2023-2024 -

Linda Strasz, Chief Probation Officer and Honorable Nancy L. Thane presented regarding the upcoming program. Matter to be placed on Thursday's Agenda.

2. Child Care Fund Projected Costs and In-Home Care Parent Education and Supervised Visitation Education Program -

Karen Southgate, Director, Michigan Department of Health & Human Services (MDHHS), requested approval of the 2091 budget. Matter to be placed on Thursday's agenda.

3. 2023-2024 Michigan Department of Health and Human Services (MDHHS) Contract with List Psychological Services -  
Karen Southgate, Director, Michigan Department of Health & Human Services (MDHHS), requested approval to continue the contract with List Psychological. Matter to be placed on Thursday's agenda.
4. Refill Vacant Position Due to Retirement -  
Honorable Jason E. Bitzer and Sheila Long explained the request to fill the position of the Warrant Clerk as that person is retiring at the end of the year. Board requested cost amounts that will need to be considered. Matter to be placed on Thursday's agenda.
5. Refill Vacant Seasonal Utility Person Position -  
Larry Zapfe, Mosquito Abatement Director, is requesting to hire Brittany Benjamin to fill a vacant position. Matter to be placed on the Consent Agenda.  
  
Director Zapfe also reported that the mosquito test pools have come back negative.
6. Request to Use Courthouse Lawn for Suicide Awareness Prevention Banner -  
Clayette Zechmeister explained the request received from Susan Holder, Tuscola Behavioral Health Systems. Matter to be placed on the Consent Agenda.
7. Lease Amendment for Dost Property, LLC -  
Clayette Zechmeister, Controller/Administrator, explained the request to amend the lease to add the date of commencement. Matter to be placed on Thursday's agenda.
8. Municipal Employees Retirement System (MERS) Officer Delegate -  
Clayette Zechmeister, Controller/Administrator, explained the selection of the Officer Delegate. Matter to be placed on the Consent Agenda.
9. Municipal Employees Retirement System (MERS) Employee Delegate -  
Clayette Zechmeister, Controller/Administrator, explained the selection of the Employee Delegate. Matter to be placed on the Consent Agenda.
10. Jail Millage Information Sign (matter added) -  
Commissioner Bardwell has been asked by residents regarding the sign being paid for with county funds. Clayette Zechmeister explained the guidance that was given by Clark Hill regarding the 60-day gag rule and the opportunity for county funds to be able to pay for the informational sign.

**Old Business**

None

**Finance/Technology*****Primary Finance/Technology***

1. Second Quarter 2023 Financial Reports -  
Debbie Babich, Fiscal/Personnel Analyst, provided an update and review of the financial reports included in the agenda.

2. 2023 Audited All Fund Beginning and Estimated Ending Balances - Clayette Zechmeister, Controller/Administrator, reviewed the reports included in the agenda packet regarding the fund balances.
3. Four-Year All Funds Audited Ending Fund Balances - Clayette Zechmeister, Controller/Administrator, reviewed the report comparing previous year's balances to the current year.
4. County Revenue Sharing Update - Clayette Zechmeister, Controller/Administrator, explained changes in the revenue sharing program from the State.
5. GovOS Contract for the County Clerk's Office - Eean Lee, Chief Information Officer and Jodi Fetting, County Clerk explained the need for the contract extension. Matter to be placed on Thursday's agenda.

***On-Going and Other Finance***

None

***On-Going and Other Technology***

-Eean Lee addressed the high-speed access in rural areas and a 5-year plan that has been proposed.

Recessed at 9:02 a.m.

Reconvened at 9:05 a.m.

At 9:05 a.m., there were a total of 19 participants attending the meeting virtually.

**Building and Grounds**

***Primary Building and Grounds***

None

***On-Going and Other Building and Grounds***

None

**Personnel**

***Primary Personnel***

None

***On-Going and Other Personnel***

None

**Other Business as Necessary**

1. Michigan Association of Counties (MAC) Fall Conference - Tom Young, District 1 Commissioner, addressed the dates of the MAC annual conference and encouraged the Commissioners to attend.

**Public Comment Period**

None

**Adjournment**

Motion by Bill Lutz, seconded by Thomas Young to adjourn the meeting at 9:10 a.m.  
Motion Carried.

Jodi Fetting  
Tuscola County Clerk, CCO

DRAFT